**COKER COLLEGE
CHECKLIST FOR STUDY ABROAD**

\_\_\_ 1) Discuss study abroad with trip leader.

\_\_\_ 2) Meet with Dr. Kenyon at least twice

\_\_\_ 3) Complete Form “Intention to Study Abroad/Away

\_\_\_ 4) Apply for Passport (two 2x2 photos needed).

\_\_\_ 5) Meet with Financial Planning Counselor to review budget worksheet.

\_\_\_ 6) Pay program fee by deposit deadlines.

\_\_\_ 7) Pay Coker tuition.

\_\_\_ 8) Purchase short-term travel insurance/International Student ID Card: http://www.myisic.com/isic-card.html

\_\_\_ 9) Attend all trip meetings and

\_\_\_10) Attend mandatory Study Away Orientation.

\_\_\_11) Visa application (if applicable for longer stay, exp. Semester Program):

* Registrar’s certificate—certifying good standing (seal of college)
* Internship form
* Certified check or money order
* Two 2x2 photos (visa application)
* Stamped envelopes
* Certified mail return envelope

\_\_\_12) Visa Credit Card or Debit Card, if required by trip leader.

\_\_\_13) Coker ID.

\_\_\_14) Notarized Waiver/Release Form.

\_\_\_15) Complete Health Questionnaire.

\_\_\_16) Re-take Spanish placement test if studying in Spanish-speaking country.

\_\_\_17) Check with Compliance Officer to determine if NCAA

 requirements will impact the study away experience.

# **REQUIRED FOR STUDY AWAY FILE:**

\_\_\_ 1) Study Abroad/Away Application

\_\_\_ 2) Copy of passport

\_\_\_ 3) Notarized Study Abroad/Away Waiver/Release

\_\_\_ 4) Emergency Contact Online Form

\_\_\_ 5) Copy of International Student ID Card (includes insurance)

\_\_\_ 6) Health Questionnaire and Disclosure

I understand that I must complete the steps listed above as a participant in this program. It is also my responsibility to review the Handbook for Study Abroad which is available online.

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Student’s Signature Date

Please return a signed copy of this form to the Student Success Office/Trans4mations Program.

2nd Floor, Student Center. 300 East College Avenue, Ph: 843-383-8039/Fax: 843-383-8038